

Prospective Student's Name: _____

Date: _____

Bay Knoll Seventh-day Adventist School is interested in having students that have a desire to learn, a solid academic record, a positive attitude, and are willing to abide by the school rules.

Please complete the following reference sheet keeping the above things in mind. We will keep your responses in strict confidence as we use this sheet to help determine the potential student's compatibility with our school environment. Thank you for your help.

GENERAL (Everyone please fill in the 1st page. Teachers only fill in 2nd page also.)

1 How long have you known the applicant and in what capacity?

2 Please circle the number that best applies for each category:

	Outstanding	Above Average	Average	Below Average	No Opportunity to Observe
<u>work ethics/motivation</u>	1	2	3	4	5
<u>imagination/creativity</u>	1	2	3	4	5
<u>ability to think/act independently</u>	1	2	3	4	5
<u>honesty/integrity</u>	1	2	3	4	5
<u>maturity</u>	1	2	3	4	5
<u>responsibility for actions</u>	1	2	3	4	5
<u>concern for others</u>	1	2	3	4	5
<u>leadership ability</u>	1	2	3	4	5
<u>relationship with peers</u>	1	2	3	4	5
<u>relationship with parents</u>	1	2	3	4	5
<u>relationship with other adults</u>	1	2	3	4	5
<u>reaction to suggestions</u>	1	2	3	4	5
<u>reaction to criticism</u>	1	2	3	4	5
<u>ability to meet commitments</u>	1	2	3	4	5

Please explain any response rated 4: _____

Other useful comments or information: _____

Evaluator's name (*please print*): _____

Signature: _____

Title: _____ Telephone: () _____

TO THE TEACHER:

1 In what level or range academically does the applicant fall compared to the other students at your school?

Bottom 10 % 10-25 % 25-50 % 50-75 % 75-90 % Top 10 %

2 Does the applicant come to class prepared? Yes No

3 Does the applicant actively participate in class? Yes No

4 What do you perceive as the applicant's greatest strength? _____

5 What do you perceive as the applicant's greatest need? _____

6 Please list any extracurricular activities that you are aware of the applicant's participating in (music, sports, church activities, etc)? _____

7 Has the applicant had any disciplinary difficulty you are aware of? Yes No

8 If yes to number 7, please relate the incident(s) and any disciplinary action that resulted?

9 Does the applicant have an IEP or an educational evaluation? Yes No

10 Has the applicant ever received supplemental support in reading, writing, math, or speech/language intervention? _____

Thank you for taking the time to complete this evaluation. Please return it to Bay Knoll SDA School at the address listed below. If you have any questions, please feel free to contact one of our teachers at (585) 467-2722.
Bay Knoll SDA School
2639 E. Ridge Rd.
Rochester, NY 14622